

PAPTAC Bleaching Committee
Section 3 – BUSINESS MEETING MINUTES
Hinton, AB; October 24-26, 2016

Steering Committee

- Retiree email list
 - How to coordinate with PAPTAC?
 - PAPTAC “owns” the group email list and requires that everyone on it be a PAPTAC member
- Daniel Brouillette accepted vice-chair position
 - Will also be made a full supplier member of the committee
- Mill/supplier ratio is OK
- Discussion regarding how suppliers graduate from probationary to full status
 - They are eligible to apply to the chairman for full supplier membership after two years as a probationary member
 - Approval is based on the probationary member’s participation and attendance. See excerpt from membership guidelines at the end of this document.
- Sabrina Burkhardt is changing companies but will remain on the committee
- Conflicting meeting dates between the Bleaching Committee and the newly reformed Alkaline Pulping Committee will be addressed

From the Membership Guidelines as described in the 2006 PAPTAC Bleach Committee Annual Report:

- A member must first be a member of PAPTAC.
- A Mill member can be designated by the mill and is a full member right away. A mill can have up to two alternate members but each alternate is expected to effectively carry forward work on Subcommittee projects.
- A Supplier Probationary member must be proposed and accepted by the Chair and Steering Committee and then must fulfill at least 2 years of committee duty before becoming eligible for full Member status. After two years a Probationary member can write an email or letter to the Chair asking to become a full Member and the Chair will take the request to the Steering Committee for review and potential approval.
- Any member's contribution and attendance can be reviewed and if the Steering Committee feels the member has a consistent pattern of sporadic attendance and/or lack of contribution to Committee and Subcommittee work then the Chair will first send a letter/email to the member recommending increased participation. If another year passes or the pattern repeats then the Chair will discuss with the Steering Committee the removal of membership status and write a letter to the member and in the case of a mill member to his or her Mill Manager recommending alternative participation from the mill.

Fall 2016 Bleaching Committee – Business Meeting

- If a member cannot attend a meeting then he or she should either send an alternate who can participate or further the member's work in ongoing projects or be excused by the Chair.
- The proportion of Mill to Supplier members will be 75/25. Research and University members are considered to be Mill members.

Treasurer's Report

- Current Supplier Fund Balance = \$4042
- Expenses since last report:
 - \$2260 for Spring 2016 committee dinner
- Contributions in 2016:
 - \$4945 from the following suppliers: AkzoNobel, Arkema, Chemstone, Econotech, Evonik, ERCO, GL&V, Kemira, Paul Earl, Peroxychem, Spartan, TACWest, Taylor, TEXO, Valmet Equipment, and Valmet Instrumentation.
- We will approach the suppliers for another round of contributions in the spring of 2017